
NOTICE OF MEETING

CABINET MEMBER FOR RESOURCES

THURSDAY, 19 JANUARY 2017 AT 10.00 AM

THE EXECUTIVE MEETING ROOM - THIRD FLOOR, THE GUILDHALL

Telephone enquiries to Vicki Plytas 023 9283 4058
Email: Vicki.plytas@portsmouthcc.gov.uk

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

CABINET MEMBER FOR RESOURCES

Councillor Lee Mason (Conservative)

Group Spokespersons

Councillor Colin Galloway, UK Independence Party
Councillor Hugh Mason, Liberal Democrat
Councillor Yahiya Chowdhury, Labour

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the contact officer (above) by 12 noon of the working day before the meeting, and must include the purpose of the deputation (for example, for or against the recommendations). Email requests are accepted.

AGENDA

- 1 **Apologies for Absence**
- 2 **Declaration of Members' Interests**
- 3 **Cemetery Fees - Fees and Charges for 2017-2018 (Pages 3 - 8)**

The purpose of the report is to seek Member approval to the proposed revision of Cemetery Fees for 2017/18 as permitted by Local Authority Cemeteries Order 1977.

RECOMMENDED that charges for burials and associated services be

increased as per Appendix 1.

4 Records Management Policy (Pages 9 - 18)

The purpose of the report is to present a Records Management Policy for approval and adoption by the Council.

RECOMMENDED that the Cabinet Member for Resources agrees and adopts the draft Records Management Policy (attached as Appendix A)

5 Monitoring of the Second Quarter 2016/17 Revenue Cash Limits and Capital Programme (Pages 19 - 26)

(Information report)

The purpose of the report is to inform the Cabinet Member and Opposition Spokespersons of:

- The forecast revenue expenditure for the year compared with the cash limited budget.
- The forecast capital expenditure against the revised capital programme for the Resources portfolio.

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